



## DUTIES OF CLUB OFFICIALS: PRESIDENT

*(revised July 2011)*

The role of the President tends to be a non-executive role at most clubs these days, although in the past it often consisted of taking the chair at General Committee Meetings amongst other tasks. In preparing this information it has been assumed that the President is more or less a figurehead and the duties are as such:

1. The President will usually open and close the AGM or any Special or Extra-Ordinary Meetings.  
*(It is important that if this is part of his duties he is aware of any procedures involved.)*
2. They will normally have a role to play at items such as the Club Annual Dinner, Major Club Events and other Social, or Golfing fixtures.
3. In some cases the President is the senior Trustee and will have certain duties in this respect.
4. Although generally a figurehead in the club the President should be kept informed of important matters that happen in the club and should be consulted as and when necessary.  
*(If the Club has an Executive President then their duties will need to be carefully determined especially in seeing that they do not undermine the Captain or other Officers in the Club.)*