



## FINANCE & ACCOUNTS MANAGEMENT

### Programme Overview

**This programme follows the AAT Essentials Courses in 'Finance for non-Finance Managers' and 'Budgeting':**

- ☑ Understanding the elements of the statement of financial position and the statement of profit or loss
- ☑ Using information from the statement of financial position and the statement of profit or loss for reporting and to make well informed business decisions
- ☑ The importance of cash vs profit
- ☑ Using budgets to manage business activity
- ☑ Understanding operational budgets and cashflow budgets

### Learning and Development Outcomes for YOU and YOUR CLUB

As clubs evolve to become more business-focussed and with heightened pressures on finances, the Golf Club Manager is increasingly expected to be an effective and skilled leader and administrator of finances and accounts.

This programme provides you with the key skills required to prepare budgets, make informed budgeting decisions and communicate financial information to key stakeholders. You will develop skills and confidence in building, utilising and controlling budget and cashflow, enhancing your club's ability to remain financially efficient, successful and sustainable

### Who is this Certificate suitable for?

- ☑ Golf Club Managers
- ☑ Deputy Golf Club Managers aspiring to become a Golf Club Manager
- ☑ Office Administrator or similar role
- ☑ Anyone aspiring to become a Golf Club Manager in the future
- ☑ Honorary Secretaries



### **in Finance, Compliance and Risk Management**

- ☑ This Certificate forms part of the GCMA Advanced Management Award in Finance, Compliance and Risk Management

### **Other Certificates in this Award**

- ☑ Employment Law
- ☑ Health & Safety Management